

## ATHENS COUNTY FOOD PANTRY ELECTRONIC DONATION AUTHORIZATION

This authorization allows for the convenience of making your monthly contributions automatically through your bank, rather than writing a check each month. Here are some reasons you might consider switching your contributions to the automatic plan:

- ◆ Save the time you'd spend writing and mailing monthly checks
- ◆ Save postage and check costs
- ◆ Protect yourself from checks lost in the mail

### PROGRAM FACTS

- ◆ You have complete control of the amount of your donation to Athens County Food Pantry.
- ◆ The transaction will be posted the first business day on or after the fifteenth day of the month.
- ◆ Donation information is secure.
- ◆ A record of each deduction will appear on your bank statement.

To take advantage of the electronic donation program, please complete the following information and return it to the address below:

Your Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Financial Institution (Bank) \_\_\_\_\_

Address \_\_\_\_\_

Bank Phone Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Routing # \_\_\_\_\_ Your Account # \_\_\_\_\_

Account Type (Circle One)  Checking  Savings

Amount of Monthly Gift \$ \_\_\_\_\_

Please provide a **VOIDED check** if account to be debited is a checking account, as deposit slips do not always have correct ACH information.

I hereby authorize the Athens County Food Pantry to deduct the above contribution from the account listed. This authorization is to remain in full force and effect until **written notification** has been received from me in such a manner as to afford the Athens County Food Pantry a reasonable opportunity to act on it.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

Once you've completed the information about you and your financial institution, please send it to: **Athens County Food Pantry, 9 N. College Street, Athens, OH 45701**. Any questions you might have concerning Athens County Food Pantry Electronic Donation Program can be directed to the attention of the treasurer at [finance-chair@athenscountyfoodpantry.org](mailto:finance-chair@athenscountyfoodpantry.org) or by calling the Athens County Food Pantry at 740-590-7051.